



Application Form 2C

Application for Approval of a Building Work Supervisor

Business and Occupational Services

Level 3
Chesser House
91-97 Grenfell Street
Adelaide SA 5000

GPO Box 1719
Adelaide SA 5001
DX 225

Tel 08 8204 9644
Fax 08 8204 9697

www.ocba.sa.gov.au

Office Use Only	
Licence / Registration No	
Application fee	\$93.00
Registering Officer	

Please Note:

1. Please print clearly
2. If space provided is insufficient provide additional information on a separate piece of paper.
3. This application should be accompanied by the fee stated at the top of this form and cheques should be made payable to the Commissioner for Consumer Affairs.

There are penalties for deliberately making a false or misleading statement in this application. A maximum penalty of \$10,000 applies. By lodging this application you are authorising the Commissioner for Consumer Affairs to make any inquiries necessary to determine this application.

Please write IN CAPITALS where appropriate.

Contact details

To ensure we can assess this application promptly, please name a contact and their telephone number:

Contact Name: _____ **Daytime telephone:** _____

Section 1 Details of contractor

Title: Mr Mrs Miss Ms Company

Surname / Company name: _____

Full given names: _____

Builder's Licence number: _____

Address for Service: _____
(Postal Address) _____

Postcode: _____

Residential address: _____

Postcode: _____

Home telephone: _____ **Work telephone:** _____

Mobile number: _____

Section 2 Details of supervisor

Full name of supervisor you are seeking approval for: _____

Builder's Registration number: _____

If you *have lodged* an application with our office, please write "application is pending" in the above space.

If you *do not hold* a Supervisor's Registration, you cannot be nominated as a supervisor.

Section 3 Particulars for approval of registered supervisor

1. What building work are you performing, that you are licensed to do, as a Contractor?

2. What building work will be supervised by the Supervisor?

Note: The *Building Work Contractors Act 1995*, section 19(4), provides that the nominated supervisor must be a director of the applicant company or an employee of the applicant contractor. Sub-contractors are not eligible to be nominated as an entity's nominated building work supervisor.

3. If the contractor is a company, is the nominated supervisor a director of the company?

YES NO

4. Is the nominated supervisor an employee of the contractor?

YES NO

Signatures:

Of applicant

Director or secretary of the company

Statement by Supervisor

I, _____ agree to be nominated as the supervisor for the above named applicant.

Signature:

Nominated supervisor

Confidentiality: *There are Secrecy Provisions under the Fair Trading Act that prohibit the release of information supplied by you (or your partner) to any unauthorised person or organisation except under special circumstances such as a Court subpoena or where another Agency has the legislative authority to inspect our files and records.*

Where to lodge this form

In person

Business and Occupational Services
Office of Consumer and Business Affairs
Level 3 Chesser House
91-97 Grenfell Street
ADELAIDE SA 5000

OCBA Regional Office (BERRI)
Office of Consumer and Business Affairs
30 Kay Avenue
BERRI SA 5343

Post

Business and Occupational Services
Office of Consumer and Business Affairs
GPO Box 1719
ADELAIDE SA 5001

Telephone

Builders Licensing (08) 8204 9644
SA country callers 131 882
Translating and Interpreting Service (TIS)
Telephone 131 450

The Act and Regulations can be obtained from:

Service SA Government Legislation + Outlet
101 Grenfell Street
Adelaide SA 5000
Telephone 13 23 24

or download from the Parliamentary website:

www.parliament.sa.gov.au

Visit us on the web

www.ocba.sa.gov.au