



## Business Criteria Plumbers, Gas Fitters and Electricians

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To meet the business knowledge and experience requirement for a business condition under the *Plumbers, Gas Fitters and Electricians Act 1995* **you must satisfy one of the criteria** approved by the Commissioner for Consumer Affairs.

### Please Note

**All qualifications and documentation submitted with an application must be in the full and legal name of the applicant and original or certified copy.**

Individuals, or at least one individual in a partnership or partners combined, or at least one director, or directors combined, must supply with their licence application evidence of having **one** of the following **criteria** unless otherwise instructed:

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1

Currently hold a contractor licence under the Building Work Contractors Act 1995; Plumbers, Gas Fitters and Electricians Act 1995 or Security and Investigation Agents Act 1995, which authorises you to carry on business as a sole trader, or, as a sole director.

OR

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2

A Statement of Attainment showing successful completion of, or status granted in (Recognition of current competencies), the two units of competency from the Business Services Training Package:

- BSBSBM401A- Establish Business & Legal Requirements; and
- BSBSBM402A- Undertake Financial Planning.

OR

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3

A Statement of Attainment showing successful completion of, or status granted in (Recognition of current competencies), KFBL Small Business Management.

OR

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4

Successful completion of a business, economics or accounting related degree or diploma from Australia or New Zealand (related degree or diploma must include core competencies covering costing, financial planning, business law etc).

**Continue overleaf ...**

OR

5

An academic statement showing successful completion of, or status granted in (Recognition of current competencies), the four modules from the Certificate IV in Small Business Management:

**Electrical:**

Cost, Profit & Breakeven; and  
 Business Finance; and  
 Ownership Structures; and  
 Business Law; and  
 Planning for success; and  
 Marketing.

**Plumbing & Gas Fitting**

Planning for Success; and  
 Cost, Profit & Breakeven; and  
 Marketing.

OR

6

Demonstrated continuous twelve (12) months experience operating a business in Australia or New Zealand within a five (5) year period immediately prior to the lodgement of your application.

Please provide **one** of the following:

- A statutory declaration from a Certified Practicing Accountant, Chartered Accountant or a member of the National Institute of Accountants specifying the name of the business that you have operated, see pro-forma on page 3.
- Two consecutive years tax lodgement forms (prepared by an accountant) showing business details.
- Two consecutive years tax lodgements (e.g. TaxPack, e-tax), showing business details together with Notices of Assessment.

**Please note:**

Only experience gained from operating as a sole trader or a sole director will be accepted unless **all** partners or **all** directors from the business are applying to operate in partnership or as a company.

Rental income generally is not accepted as evidence of running a business.

## REGISTERED TRAINING ORGANISATIONS

Below is a list of Registered Training Organisations known to OCBA offering one or more of the approved qualifications:

- TAFE SA - 1800 882 661
- Housing Industry Association - (08) 8346 5091
- Master Builders Association - (08) 8211 7466
- Peer Tech - (08) 8348 1200
- Training Prospects - (08) 8287 2566

For further information please contact the Business and Occupational Services Branch on **(08) 8204 9696** or **131 882** (for SA country callers only) or send an email to **pge.bos@agd.sa.gov.au**.  
 Office Hours: **8.30am to 5pm, Monday to Friday** (excluding public holidays).

# Statutory Declaration

I .....  
(Accountant's full name)

being a Certified Practicing Accountant or a Chartered Accountant or a member of the National Institute of Accountants of (Circle one)

.....  
(Full business address)

do solemnly and sincerely declare that .....  
(Applicant Name - Individual **OR** Body Corporate Director)

(Please tick one box)

Note: The business referred to below must have been in Australia or New Zealand.

- is or was a **sole** trader in their own name and has carried on business in this capacity for a continuous 12 month period within the previous 5 years.
- is or was a **sole** proprietor of a registered Business Name, namely..... and has carried on business in this capacity for a continuous 12 month period within the previous 5 years
- is or was a **sole** director of a registered Company, namely..... and has carried on business in this capacity for a continuous 12 month period within the previous 5 years
- is or was a member of a partnership that has carried on business in this capacity (i.e. there has been no partnership changes) for a continuous 12 month period within the previous 5 years and all partners are remaining in the partnership for the purpose of operating this business.

All partners in the partnership are:

.....  
.....  
.....

- is or was a member of a directorship (company name being ..... ) that has carried on business in this capacity (i.e. there has been no directorship changes) for a continuous 12 month period within the previous 5 years and all directors are remaining in the partnership for the purpose of operating this business.

I make this solemn declaration conscientiously believing the same to be true under and by virtue of the Oaths Act 1936.

Declared at..... (City/Town)

This ..... (date) of ..... (month) ..... (year)

Signed.....

Before me:

.....  
Justice of the Peace or Commissioner for Affidavits