



*Plumbers, Gas Fitters and Electricians Act 1995*

## Plumbing Workers Registration Gas Fitting Workers Registration Electrical Workers Registration Overseas Qualifications

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### Licensing and Registration

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Chesser House  
91-97 Grenfell Street  
Adelaide SA 5000

GPO Box 1719  
Adelaide SA 5001

Tel 131 882  
Fax 08 8204 9697

[www.cbs.sa.gov.au](http://www.cbs.sa.gov.au)

If you intend to perform Plumbing, Gas Fitting and Electrical work in South Australia, you must hold an appropriate Workers Registration with the Consumer and Business Services (CBS) under the *Plumbers, Gas Fitters and Electricians Act 1995*.

A **Plumbing Workers Registration** allows you to carry out water plumbing work, sanitary plumbing work, draining work, or the installation or testing of backflow prevention devices, subject to conditions limiting the work that may be carried out under the authority of the registration.

A **Gas Fitting Workers Registration** allows you to install, alter, repair, maintain or disconnect any pipes or equipment, to convey or utilise gas (including associated gas ventilation equipment) downstream of:

- the outlet of a meter installed for measuring consumption of reticulated gas supplied by a licensed gas supplier under the *Gas Act 1988*; or
- the outlet of any gas storage tank or cylinder,

subject to conditions limiting (in anyway) the work that may be carried out under the authority of the registration.

An **Electrical Workers Registration** allows you to install, alter, repair or maintain an electrical installation, subject to conditions limiting (in anyway) the work that may be carried out under the authority of the registration.

## Pathways to obtaining recognised Qualifications

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If you are a skilled migrant and wish to apply for any of the Workers Registrations above, there are three pathways to obtaining the required qualifications for a registration; they are VETASSESS, Trade Recognition Australia (TRA), and ANZRA.

### VETASSESS

If you are from India, Sri Lanka, South Africa, the United Kingdom or the Philippines, you can obtain an **Offshore Technical Skills Record (OTSR)** through VETASSESS to assist in your application for a restricted workers registration. If you are a migrant with the following skills; general plumber/gas fitter, general electrician, air-conditioning and refrigeration mechanic, cable joiner, and electrical powerlines tradesperson, VETASSESS will assess your technical skills and list the units of competencies that you have completed on the OTSR.

Once you have obtained an OTSR, you can apply with CBS for a restricted registration to work under direct supervision until you complete the gap training requirements.

When you have completed your gap training, you will be issued a certificate (from the list overleaf), and you will then be able to apply for a change in condition of your registration with CBS.

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The OTSR must show you have been assessed as having the required technical skills in one of the following qualifications. Please note you will be required to present an *original or certified copy* of your certificate with your application.

**Restricted Electrical Workers Registration:**

- Certificate III - Electrotechnology Electrician (UEE30806)
- Certificate III - Electrical Supply Industry - Distribution (JET30206), and/or
- Certificate III - Electrical Supply Industry - Cable Jointing (JET30406),
- Certificate in Engineering - Mechanical Trade (Refrigeration and Air Conditioning), or
- Certificate III in Refrigeration and Air Conditioning (UEE31306)

**Restricted Gas Fitting Workers Registration:**

- Certificate III in Plumbing (Gas Fitting) (BCP30103)
- Certificate III in Gas Fitting (BCP 30403)

**Restricted Plumbing Workers Registration:**

- Certificate III in Plumbing (Water Plumbing, Sanitary Plumbing, Drainage) (BCP30103)

Please contact VETASSESS for further information with regards to obtaining an OTSR:

VETASSESS  
Level 4, 478 Albert Street  
EAST MELBOURNE VIC 3002  
Phone: +61 3 9655 4801  
Website: [www.vetassess.com.au](http://www.vetassess.com.au)

**Trade Recognition Australia (TRA)**

If you are a qualified electrical tradesperson from a country other than those recognised by VETASSESS, you can obtain an **Australian Recognised Trade Certificate (ARTCs)** from Trade Recognition Australia to assist in your application for a restricted electrical workers registration. TRA will assess your current qualifications/experience and technical skills and list the units of competency that you have completed on the ARTC.

Once you have been issued with an Australian Recognised Trade Certificate, you may then make an application for a workers registration with our office.

If you are recognised as an Electrician, Electrical Fitter or Electrical Mechanic, you may apply for a restricted registration with the condition: *any electrical work under the supervision of a registered electrical worker.*

To have this limitation removed or to apply for an unrestricted registration, you will also be required to provide evidence of completion of the approved AS/NZS 3000:2007 Wiring Rules course and exam.

For further information on the AS/NZS 3000:2007 Wiring Rules course and exam you may wish to contact either of the following organisations:

Regency Institute of TAFE (08) 8348 4426  
PEER Tec (08) 8348 1200  
Adelaide Training & Employment Centre (ATEC) (08) 8240 1233

If you are recognised as a Refrigeration Mechanic, you may apply for a restricted registration with the condition: *disconnection/reconnection, fault find & repair of refrigeration & air conditioning systems.* You cannot perform electrical work in hazardous areas as defined in *clause 1.4.3 of AS/NZS 2381:1999.*

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If you are recognised as a Fitter (Instruments), you may apply for a restricted registration with the condition: *limited to electrical work associated with instrumentation and instrumentation process controls*. You cannot perform electrical work in hazardous areas as defined in *clause 1.4.3 of AS/NZS 2381:1999*.

Please contact Trade Recognition Australia for further information with regards to obtaining an ARTC:

Trade Recognition Australia (TRA)  
GPO Box 9879  
MELBOURNE VIC 3001  
Phone: +61 3 9954 2537 or 1300 360 992  
Email: [LTCVIC@dewr.gov.au](mailto:LTCVIC@dewr.gov.au)

### **Australian and New Zealand Reciprocity Association (ANZRA)**

If you are a qualified plumber or gas fitter from a country not covered by the VETASSESS process, please contact OCBA with your qualifications. If the qualifications are recognised under ANZRA you are able to apply for a Restricted Workers Registration. If they are not recognised under ANZRA then you need to go to Regency Institute of TAFE (details above) to obtain a skills test.

#### **General Note:**

A restricted registration holder who is required to work under direct supervision should obtain advice and direction from the supervising unrestricted plumbing, electrical and/or gas-fitting worker before commencing any of the above work. On completion of their work, the supervisor must check that the work is implemented correctly before it is in use.

If you have any other further queries in relation to this matter or require an application form for a workers registration please contact the Plumbing, Gas-fitting and Electrical Licensing Section on telephone 131 882.

## **How do I Register?**

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If you have entered Australia not knowing who to contact, the Skills Recognition Services will assist you in coordinating your key contacts. The Skills Recognition Services help recognise the skills of any migrant and assist them in assimilating into the workforce within the state.

Please contact Skills Recognition Services for further enquiries:

Skills Recognition Services  
Ground Floor  
55 Currie Street  
ADELAIDE SA 5000  
Phone: 1800 658 887  
Email: [srs@saugov.sa.gov.au](mailto:srs@saugov.sa.gov.au)

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## What Information do I need to provide to complete an Application?

When applying for a Plumbing, Gas Fitting and Electrical Workers Registration, you must provide the following items, along with your **signed** application form:

**Fees**

The correct application form and pre-grant fee - refer to the fee schedule.

**Relevant Qualification(s)**

**Please note:** Only original copies of qualifications and documents, or copies certified by a Justice of the Peace will be accepted.

Your application will contain all your details. Once you receive the application form, please do the following to finalise it and return the documents to our office:

- Check your **name, address** and **date of birth** are correct and make any corrections (your name must be your full and legal name - i.e. what is on your birth certificate).
- Check you have **signed** and **dated** the application form.
- Have your **photo taken** (see the Letter of Introduction with the application form).
- Attach any other documents that is requested by the Licensing Officer to complete your application.

Your application will take up to 6-8 weeks to process.

## Fee Schedule

Fees And Charges Effective 1 July 2011  
No GST is applicable - Our ABN is 15 088 976 178

**The following fees are payable for a worker registration; the appropriate fee and pre-grant fee MUST accompany the application.**

	Application	Pre-grant*	Total
Workers registration only	\$173.00	\$215.00	\$388.00

\*In the event of the application being refused or withdrawn before being finalised, the pre-grant fee will be refunded. The application fees are generally **non-refundable**.

Only one pre-grant fee applies if you lodge an application for more than one workers registration at the same time (eg, **\$215**, natural person).

**Application to change condition(s) on a workers registration:** \$103.00

**Periodic / Renewal Fees for Worker Registration only:** \$215.00

**Periodic / Renewal Fees and Penalties:**

A renewal fee is payable for a worker registration on a three (3) year basis after the registration is granted. A penalty applies for late lodgement.

**Default penalty for periodic returns (worker registration only)** \$55.50

**Replacement licence / registration certificates fee:** \$22.90