



E-NOTIFY

Tenancies

Level 1 Chesser House
91-97 Grenfell Street
Adelaide SA 5000

GPO Box 965
Adelaide SA 5001

Telephone
advice (08) 8204 9544
bonds (08) 8204 9555
Facsimile (08) 8204 9570
www.ocba.sa.gov.au

Agent Name			
Address			
Phone		Fax	

Please select E-notify option:

Email (preferred option) Email Address: _____

Fax

Statement of:

- Bond Receipts (includes bond number, tenant & property details)
- Bond Refunds (includes bond number, tenant & property details)

NB: The Principal/Manager, or two agents who are listed as current signatories for your office, must sign this form.

Signed _____ Date: _____
 (Principal/Manager)

OR

Signed _____ Date: _____

Signed _____ Date: _____

Office Use Only

Date Entered:	Entered By:	Reference:
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