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Application for consent to Resign as Auditor

Please note:

The Office of Consumer and Business Affairs (OCBA) undertakes the administration of the Act on behalf of the Corporate Affairs Commission.

Note: Refer to administrative guidelines for the removal or resignation of an auditor before completing this form.

Name of Co-operative _____

Registered number _____

Name of person by whom or on whose behalf the form is lodged _____

Residential address _____

Postal address (optional) _____

Contact telephone number _____ Facsimile number _____

name of auditor _____

firm (if applicable) _____

address of registered office _____

suburb _____ postcode _____

Statement by auditor

I apply for OCBA's consent to resign as auditor of the above-named co-operative and state the following:

- 1 I have notified the co-operative in writing of this application.
- 2 All section 311 matters have been reported to OCBA at the date of this application and any further section 311 matters which come to my attention before resignation will be reported. (Section references are to Corporations Act)
- 3 Other than stated in the annexure to this form, there are no disputes with co-operative management connected with my ceasing to hold office, including disputes relating to the scope of the audit or my audit role.
- 4 Other than stated in the annexure to this form, I am not aware of anything in the affairs or financial report of the co-operative that I believe would cause me to comment adversely or qualify the financial report of the co-operative if I were to continue with the audit.
- 5 Other than stated in the annexure to this form, in my opinion there are no circumstances connected with my ceasing to hold office which should be brought to OCBA's attention.

6 The resignation is to take effect at the co-operative's next Annual General Meeting (AGM)

If the resignation is to take effect at a date other than the next AGM, you should delete point 6 and provide the following additional information in the annexure to this form:

- a. an explanation as to why a date other than the next AGM is appropriate, e.g. the failing health of the auditor, loss of independence of the auditor, or a relocation of the co-operative's or auditor's principal place of business resulting in circumstances where it would be impractical for the auditor to perform the audit;
- b. copy of a directors' resolution appointing a replacement auditor subject to OCBA's approval of your resignation.
- c. confirmation from the proposed replacement auditor stating that he or she is prepared to accept the appointment subject to OCBA's approval of your resignation.

7 The reasons for the application are:

I enclose an annexure of () pages. (State 'nil' if there is no annexure)

Signature

This form is to be signed by the auditor

print name _____

sign here _____ date / /

Prescribed fees

The prevailing Corporations Fees Regulations item 40 fee applies to the lodgement of this form.

Further information, Forms, Fee details and Circulars are available from:

Office of Consumer and Business Affairs
Business and Occupational Services
Tel 1300 138 918
www.ocba.sa.gov.au

The Legislation can be purchased from:

Service SA Government Legislation Outlet
108 North Terrace
Adelaide SA 5000
Telephone 13 23 24
or download from www.legislation.sa.gov.au