



## Business Criteria For Building Work Contractors

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### Licensing and Registration

To meet the business knowledge and experience requirements to be granted a building work contractors licence, you must hold one of the qualifications below.

Level 3  
Chesser House  
91-97 Grenfell Street  
Adelaide SA 5000

Please Note:

- All qualifications and documentation submitted with an application must be in the person's full and legal name and must be an original or certified copy.
- If you do not presently hold one of the approved qualifications but believe you have equivalent knowledge, you can have this assessed by contacting any Registered Training Organisation that delivers an approved qualification listed below and seeking Recognition of Prior Learning for that qualification.

GPO Box 1719  
Adelaide SA 5001

Tel 131 882  
Fax 08 8204 9697

[www.cbs.sa.gov.au](http://www.cbs.sa.gov.au)

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1

Currently hold a contractor licence under the *Building Work Contractors Act 1995*; *Plumbers, Gas Fitters and Electricians Act 1995* or *Security and Investigation Agents Act 1995*, which authorises you to carry on business as a sole trader or as a sole director; or currently hold an interstate licence to contract as a builder.

OR

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2

The applicant is a company listed on the Australian Stock Exchange or a subsidiary of a listed company.

OR

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3

A Statement of Attainment showing successful completion of, or status granted in, the following two units of competency conferred by a Registered Training Organisation to deliver the units:

- BSBSBM401A/ BSBSMB401A - Establish business & legal requirements/Establish legal and risk management requirements of small business; and
- BSBSBM402A/BSBSMB402A - Undertake financial planning/Plan small business finances.

OR

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A Statement of Attainment showing successful completion of, or status granted in, the following two units of competency from the *BCG03 General Training Package* or *CPC08 Construction, Plumbing and Services Training Package*, conferred by a Registered Training Organisation:

- BCGBC4009A/CPCBC4009A - Apply legal requirements to building and construction projects; and
- BSBSBM406A/BSBSMB406A - Manage finances/Manage small business finances

**OR**

5

An academic statement showing successful completion of, or status granted in the four modules from the Certificate IV in Small Business Management:

- Cost Profit Breakeven; and
- Business Finance; and
- Ownership Structures; and
- Business Law.

**OR**

6

Successful completion of a business, economics or accounting related degree or diploma from Australia or New Zealand.

**OR**

7

One of the following approved qualifications:

- Contractors Management Program Certificate IV - Master Builders Association
- Diploma in Building - TAFE SA ADELAIDE SOUTH - Marleston Campus (with academic record)
- Certificate IV in Building - TAFE SA ADELAIDE SOUTH - Marleston Campus (with academic record)
- Business Management for Building 1 (AQF 4) & Business Management for Building 2 (AQF 5) - Housing Industry Association (with academic record)

Contractor licence is dependant upon specific modules completed of the above courses. For details of the *specified modules and sections* please contact the Occupational Licensing and Registration Branch.

**OR**

8

Successful completion of a Bachelor of Construction Management & Economics degree (Delivered by University of SA).

## REGISTERED TRAINING ORGANISATIONS

Below is a list of Registered Training Organisations known to CBS to be offering one or more of the approved qualifications:

- TAFE SA - 1800 882 661
- Housing Industry Association - (08) 8340 5900
- Master Builders Association - (08) 8211 7466
- Peer VEET - (08) 8348 1200
- Training Prospects - (08) 8287 2566
- BRACE (Education Training & Employment) - (08) 8440 2404

For further information please contact the Licensing and Registration Branch on **131 882** or send an email to **bld.bos@agd.sa.gov.au**.

Office Hours: **8.30am to 5pm, Monday to Friday** (excluding public holidays).