



9 Periodic return

Important information

The Office of Consumer and Business Affairs (OCBA) undertakes the administration of the *Associations Incorporation Act 1985* (the Act) on behalf of the Corporate Affairs Commission.

Please print all information using BLOCK LETTERS in blue or black ink.

Please attach copies of the following documents to this application (as prepared for the financial year of the association last preceding the due date for lodgement of this return).

- a copy of the accounts of the association as required by section 35(2)(a) of the Act
- a signed copy of the association's committee statement as required by section 35(2)(c) of the Act
- a signed copy of the association's committee report as required by section 35(5) of the Act
- a signed copy of the auditor's report on the accounts as required by section 37(3) of the Act

Attached documents must be clearly printed or typed on single sheets of A4 white paper.

Fees - please refer to the fee schedule. Any late fees must accompany this form.

Please complete ALL the sections on Form 9 and ensure it is signed by the current public officer of the association.

Please note: If ALL documents are not attached, this form will be returned for completion.

Late fees	if lodged within one month after the prescribed time
apply:	if lodged more than one month but within three months after the prescribed time
	if lodged more than three months after the prescribed time



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Full name of association

Registration number

Books and Accounts

The books of the Association are located at

The accounts and other documents annexed to this return are for the financial year ended

Consolidated gross receipts amount (as defined by the Act) \$

The accounts were adopted/not adopted by the annual general meeting held on

Has the association been granted an exemption from the Commission from the requirement to hold an annual general meeting? (insert date)

Not including dates or gross receipts will deem the document deficient and therefore will be returned for completion.

Particulars Relating to Operations of Association

Business names under which the Association conducts activities

Names of subsidiary bodies corporate

Principal object of the association

The association has members as at the date of this return

Brief particulars of any alterations to rules/trusts affecting rules, which at the date of this return, have not been lodged with the Office of Consumer and Business Affairs are as follows

Note: Notification of these alterations must still be lodged with the Office of Consumer and Business Affairs on the appropriate forms (Forms 6 and 7 - Alteration to Rules, Form 10 - Notice of change of public officer or change of address of public officer)

Brief particulars of any exemptions granted to the Association by the Office of Consumer and Business Affairs under the Act:

Fees - please refer to the fee schedule. Any late fees must accompany this form.



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Particulars of the members of the committee of the association as at the date of this return

(You must provide full name, residential address, occupation, position on committee of all committee members. Provide attachment if necessary.)

Particulars of the auditor acting under section 35(2) of the Act as at the date of this return

Full name of auditor

Name of audit firm

Business address

Auditor qualification compulsory (please tick one):

- a registered company auditor
- a firm of registered company auditors
- a member of the ASCPA or the ICA
- a person approved by the Office of Consumer and Business Affairs

Particulars of the public officer of the association as at the date of this return

Full name of public officer

Residential address

Occupation

Please note: if there has been a change of public officer or change of address of public officer, Form 10 must be lodged

Certificate and statement by public officer

I certify that the particulars contained in this periodic return are true to the best of my knowledge and belief.

Full name of public officer Phone
(BLOCK LETTERS)

Signature Date / /

Email