



Adding Father's Details to a birth record

Births Deaths and Marriages

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The Births, Deaths and Marriages Registration Office can add father's details to a birth record after registration of the birth, however **only details of the child's biological father can be added.**

An application to add father's details must:

1. Include a completed statutory declaration (refer to reverse side of this sheet).
2. Be **signed** by the biological mother and father and be witnessed by a Justice of the Peace or a Solicitor.
3. Include the child's birth certificate (an original NOT a photocopy).
4. Include **two** documents of identification for each parent, with at least one document showing a signature and current address. Photocopies must be certified true and correct by a Justice of the Peace or a Solicitor.

The following documents are acceptable as identification:

- Current Australian driver's licence
- Social security benefits entitlement card
- Current credit card
- Defence force or police service photo ID Card
- Passport
- Medicare card.

5. Be lodged at the Births, Deaths and Marriages Registration Office in person or by mail.

Please note: If you have Parentage Testing (DNA) reports, or a Court Order where a finding has been made in relation to paternity, please forward a certified copy of the document(s) with your application.

Once an application is received, the Births, Deaths and Marriages Registration Office will recall the original birth registration documents completed by the mother at the time of the child's birth, and will make an assessment of the application based on that information.

In some situations, you may be required to seek a Court Order for the father's details to be added. For information on seeking a Court Order, please contact the Magistrates Court on (08) 8204 2444.

If an application is approved, details of the father will be added to the birth record and a new birth certificate will be provided with father's details included.

Changing a child's name

Please note: changing a child's name is a separate process. To change a child's name, an Application to Register a Change of Name (child under 18) needs to be completed and forwarded to the Births, Deaths and Marriages Registration Office with payment of the current fee.

Statutory declaration adding father's details to a birth record

Births, Deaths and Marriages Registration Act 1996

Child's details

Given name(s)

Family name

Date of birth

Male Female

Place of birth (town/state/country)

Father's details (at time of child's birth)

Given name(s)

Family name

Residential address

Date of birth

Occupation

Place of birth (town/state/country)

Postcode

Mother's declaration

I (full name)

of (mother's current residential address)

Telephone

the mother of (full name of child)

Father's declaration

I (full name)

of (father's current residential address)

Telephone

the father of (full name of child)

do solemnly and sincerely declare that we are the natural mother and father of the child named above. We request that the Registrar includes details of the father, as stated above, on the birth records of our child. We make this solemn declaration conscientiously believing the same to be true and correct and by virtue of the provisions of the *Oaths Act 1936*.

Declared at (suburb/town)

Signature of mother

Signature of qualified person (JP/Solicitor)

Name of qualified person

Address of qualified person

Qualification (e.g. JP)

Date

Declared at (suburb/town)

Signature of father

Signature of qualified person (JP/Solicitor)

Name of qualified person

Address of qualified person

Qualification (e.g. JP)

Date